

## NOTICE OF BASECAMP AND CREW PARKING


Date: \_\_\_\_\_

Dear Property Owner, Resident, or Business Owner,

Our production is scheduled to set up basecamp and/or crew parking in your area. Please see detailed information about our set up below:

**Where:** \_\_\_\_\_

**When:** \_\_\_\_\_

**Basecamp:** \_\_\_\_\_

**Crew Parking:** \_\_\_\_\_

**Other Information:**

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Thank you for welcoming us to your area. This production is being made in cooperation with the Village of Los Ranchos de Albuquerque. If you have any questions or concerns, please contact anyone listed below. Please call for further information before or during filming activities.

We are dedicated to preserving and protecting New Mexico Film locations and the communities around them.

Sincerely,

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\_\_\_\_\_  
Location Manager

\_\_\_\_\_  
Cell Phone Number

\_\_\_\_\_  
Assistant Location Manager

\_\_\_\_\_  
Cell Phone Number

\_\_\_\_\_  
Los Ranchos Film Contact

\_\_\_\_\_  
(505) 977-9184  
Cell Phone Number