



The Village of Los Ranchos de Albuquerque

6718 Rio Grande Blvd. NW Los Ranchos, NM 87107 • (505) 344-6582

Application for Commercial Business License

Please check with zoning before signing a lease

1. This application is for:

Please check one

- New Business
 Renewal

2. Contact Information

Business Name: _____

Physical Address: _____
Village of Los Ranchos, NM 87107 or 87114

Primary Phone: _____ Alternative Phone: _____

Mailing Address (if different): _____

City: _____ State: _____ Zip: _____

Email Address: _____

Business Website: _____

3. Detailed Description of Business

Nature of Business (*e.g. Dental Office*): _____

6-Digit NAICS Code (*e.g. 621210 – See Appendix A*): _____

Ownership Type: Sole Proprietor Corporation LLC Partnership Individual

Please list corresponding license and/or certification numbers with expiration dates: _____

Legal business name if operating as a DBA: _____

CRS State Tax Number: _____

Will this business serve or sell alcohol? Yes No

Will this business be installing/erecting/or hanging any signs? Yes No

- *Please be sure to check with Planning & Zoning to verify that your business can operate in the planned location.*
- *All signs in the Village of Los Ranchos require a sign permit before the installation of a sign. See Appendix B.*

4. Owner Information

Name of Business Owner: _____

Owner's Address: _____

Driver's License No./State: _____ / _____ Expiration Date: _____

Last Four Digits of Social Security No. _____ Last Four Digits of FEIN No. _____

If this business is a corporation or partnership, please use Appendix C. to list all names of officers or partners, their titles, mailing addresses, and phone numbers.

Application is continued on next page

Appendix A

Common North American Industrial Classification Systems (NAICS) Codes

Please Visit naics.com to browse and search for the appropriate NAICS Code for your business. The following is an example for “Apple Orchards” via the browse NAICS Code Drill Down option.

1.

Identify Your NAICS Codes – Four Ways to Search!

- NAICS & SIC KEYWORD SEARCH
- NAICS CODE DRILL-DOWN**
- SIC CODE DRILL-DOWN
- PURCHASE A COMPANY RECORD

NAICS/SIC Code & Keyword Search:

NAICS Search: [Enter Keyword(s)] Full View Search Tips SIC Search: [Enter Keyword(s)]

NAICS TO SIC CROSSWALK

1. Select “NAICS CODE DRILL-DOWN”
2. Select your industry.
3. Continue to narrow down codes by type.
4. Apple Orchards have a NAICS Code of 111331

2.

NAICS CODE LIST: Click Any Two Digit NAICS Code to Drill Down Further

Code	Industry Title	Number of Business Establishments
11	Agriculture, Forestry, Fishing and Hunting	349,908
21	Mining	29,169
22	Utilities	36,508
23	Construction	1,418,510
31-33	Manufacturing	608,842

3.

Codes	Titles	Total Marketable US Businesses
11	Agriculture, Forestry, Fishing and Hunting	349,908
1111	Oilseed and Grain Farming	54,845
111110	Soybean Farming	4,522
111120	Oilseed (except Soybean) Farming	156
111130	Dry Pea and Bean Farming	3,448
111140	Wheat Farming	6,285
111150	Corn Farming	25,004
111160	Rice Farming	894
111191	Oilseed and Grain Combination Farming	0
111199	All Other Grain Farming	14,536
1112	Vegetable and Melon Farming	4,484
111211	Potato Farming	594
111219	Other Vegetable (except Potato) and Melon Farming	
1113	Fruit and Tree Nut Farming	
111310	Orange Groves	
111320	Citrus (except Orange) Groves	
111331	Apple Orchards	

4.

111331 - Apple Orchards

This U.S. industry comprises establishments primarily engaged in growing apples.

Cross-References.

- Establishments engaged in growing apples in combination with tree nut(s) with the apples or family of tree nuts not accounting for one-half of the establishment's agricultural production (i.e., value of crops for market) are classified in U.S. Industry 111336, Fruit and Tree Nut Combination Farming.

2007 NAICS	2012 NAICS	2017 NAICS	Index Entries for 111331
111331	111331	111331	Apple orchards

Appendix B

(Please visit the website for complete code and forms)

§ 9.2.22 SIGNS

(A) DEFINITIONS.

(1) **SIGN** means any device used for visual communication or display to public view of letters, words, numerals, figures, statutes, devices, emblems, pictures or any parts or combinations thereof designated to inform or advertise or promote merchandise, services, activities, or politically related information except for the following:

- (a) Signs required by law or signs of a duly constituted governmental body.
- (b) Signs placed by a public utility for the safety, welfare, or convenience of the public.
- (c) Temporary Holiday Decorations.
- (d) Any item of merchandise normally displayed within a show window of a business.
- (e) Non-illuminated names of building, dates of erection, monument citations, commemorative tablets and the like when carved into stone, concrete, metal or any other permanent type construction and made an integral part of a permitted structure or made flush to the ground.
- (f) Indoor signs not intended to be read from outside.

(E) COMMERCIAL SIGN SIZE AND SPECIFICATIONS.

(1) All individual commercial free-standing signs shall have a maximum of forty (40) square feet on each of a maximum of two (2) sides.

(a) For individual businesses with free-standing signs, a maximum of twenty (20) square feet is allowed for building mounted signage.

(2) Multi-tenant signs, identifying all businesses located on one (1) premise or in one (1) building or cluster of buildings are allowed a maximum of fifty (50) square feet of printed area. Maximum overall sign shall not exceed sixty five (65) square feet.

(a) The perimeter of measurable area includes all embellishments such as pole covers, framing, decorative roofing, support structures or decorative bases including planters. There shall be no written advertising copy on said area, except the name of the complex at the top.

(b) Each business, located within the complex, is allowed twenty (20) square feet of building mounted sign.

(3) Larger signs may be approved by the Planning and Zoning Commission for large buildings and large developments through a site development review and application approval process, if in scale with the size of the building, or distance from the roadway.

(a) For businesses facing directly on a major street and not in shopping centers or complexes, for every linear foot of distance that a building-mounted sign is set back from the nearest street right-of-way line, an increase of one (1) square foot of sign area may be permitted, provided, no sign shall be increased to exceed five percent (5%) of the total area on the side of the building where it is mounted.

(4) For Shopping Centers or complexes where § 9.2.22(E)(3)(a) does not apply due to pre-existing buildings and the nearest street right-of-way is in excess of fifty (50) feet, the designated zoning official may approve appropriately scaled signage after taking into consideration the distance from the street and other, existing signage within the complex.

(5) The maximum area allowed for signs shall include any signs painted on windows or other surfaces of the property.

(6) Co-op businesses at a single premise, such as those selling antiques, are considered as one (1) business regarding sign regulations.

(7) If a property is bordered by more than one (1) roadway, it may have one (1) building-mounted sign on each side facing a roadway, but only one free-standing sign.

(8) Measurement of signs:

(a) The area of each sign face on a sign shall be measured as a rectilinear line of not more than eight (8) sides, drawn around and enclosing the perimeter of each printed advertising or information area.

(b) The area shall then be summed and totaled to determine the total area.

(9) Only those sandwich board signs with existing approved permits at the time of May 19, 2008 shall be allowed and shall be displayed only during the hours of operation of the business.

(10) Signs upon a vehicle are permitted, provided that any such vehicle with a sign is not conspicuously parked by a roadway so that it constitutes advertising in and of itself; such vehicles may be used for bona fide delivery and other vehicular purposes.

Appendix C

If this business is a corporation or partnership, please use this form to list all names of officers or partners, their titles, mailing addresses, and phone numbers.

Business Name: _____ **Business License No.** _____

Business Owner: _____

Additional Partner(s) or Officer(s):

1. NAME: _____

TITLE: _____

MAILING ADDRESS: _____

PHONE: _____

2. NAME: _____

TITLE: _____

MAILING ADDRESS: _____

PHONE: _____

3. NAME: _____

TITLE: _____

MAILING ADDRESS: _____

PHONE: _____

4. NAME: _____

TITLE: _____

MAILING ADDRESS: _____

PHONE: _____

5. NAME: _____

TITLE: _____

MAILING ADDRESS: _____

PHONE: _____



Appendix D

Bernalillo County Fire Department Fire Safety Code References



This page (Appendix D) is a summary and does not cover the entirety of relevant code language or business owner responsibility; it is for reference only.

The Village of Los Ranchos has an Intergovernmental Agreement (IGA) with Bernalillo County to provide all fire protection for the Village. When a business owner applies for a business license with the Village of Los Ranchos, the Bernalillo County Fire Department (BCFD) will be notified of that application. You, the business owner, will be contacted by the BCFD to schedule an initial inspection. Business owners are responsible for any and all fees associated to safety permits. Fire Safety Permits will be conducted annually as per Village Resolution No. 2019-7-4.

REFERENCES

International Fire Code can be found at:

<https://codes.iccsafe.org/content/document/748>

International Fire Code - Inspections: Chapter 1, Section 106

International Fire Code - Violations: Chapter 1, Section 109

Village of Los Ranchos Fire Code can be found at:

<http://losranchosnm.gov/ordinances>

Village Ordinances: Chapter 5, Article 1: International Fire Code

Bernalillo Country Fire Code can be found at:

https://library.municode.com/nm/bernalillo_county/codes/code_of_ordinances?nodeId=BECOCO_CH34FIPRPR

Bernalillo County Fire Code – Penalties: Chapter 34, Article III, Sections 34-79. *See below.*

Sec. 34-79. - Penalties.

(a) Any person who violates any provision of the International Fire Code or the amendments to the code, or fails to comply therewith, violates or fails to comply with any order made there under, builds a structure in violation of any detailed statement of specifications or plans submitted and approved, or builds a structure in violation of any certificate or permit issued there under, and from which no appeal has been taken, or who fails to comply with such an order affirmed or modified by the "board of appeals" or by a court of competent jurisdiction, within the time fixed herein, shall severally for each such violation and noncompliance, respectively, be guilty of a misdemeanor, punishable by fine up to \$300.00 or by imprisonment for up to 90 days or both such fine and imprisonment. The imposition of one party for any violation shall not excuse the violation or permit it to continue; and all such persons are required to correct or remedy such violation or defects within a reasonable amount of time; and when not otherwise specified, each ten days that prohibited conditions are maintained shall constitute a separate offense.

(b) The application of the above penalty shall not be held to prevent the enforced removal of prohibited conditions.

(Ord. No. 2007-12, § 9, 8-14-07)